



NEW COVENANT CHRISTIAN ACADEMY

PO Box 348

Hardin, KY 42048

270-437-3170

FACULTY APPLICATION FOR EMPLOYMENT

New Covenant Christian Academy admits students of any race, color, national, and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs, or other school programs.

NOTE TO APPLICANTS

Because of the nature of our school, we consider for employment only those who:

- Have acknowledged they are spiritually lost, received Christ as their Savior, and have made a personal commitment to follow Him;
- Are active members of a local Christian church;
- Unreservedly agree with our statement of faith and our mission statement

Additionally, because all the positions in our school require working in close sensitive contact with minors (children under the age of 18), we request your authorization for us to check references, driver's records, and criminal records. We realize this procedure along with some of the "personal" questions we ask in this application may seem threatening. Nevertheless, we have a moral and legal obligation to make all reasonable effort to protect the children entrusted into our care. We assure you we will treat this information with high standards of confidentiality.

If you meet the preliminary qualifications above and desire to be considered for employment, please complete all the questions in this form and return it to the administrator's office.

PERSONAL DATA

Application Date: _____ DOB: _____

Full Name: _____

Current Address: _____

Preferred Phone: () _____
Street City State Zip
Daytime Phone: () _____

Evening Phone: () _____ E-mail Address : _____

Position(s) for which you are applying _____ Expected Earnings: _____

How did you learn of this opening? _____

Which type of work do you desire? _____ Full Time _____ Part Time _____ Temporary

EDUCATION AND TRAINING

SCHOOL	NAME AND LOCATION OF SCHOOL	COURSE OF STUDY	DEGREE/ DIPLOMA EARNED	GPA	DATE GRAD.
HIGH SCHOOL					
COLLEGE/ UNIVERSITY					
COLLEGE/ UNIVERSITY					
GRADUATE/ PROFESSIONAL					
OTHER TRAINING					

List any awards or honors you received: _____

What type of teaching credential do you hold? _____

State: _____ Date of Expiration: _____

Teaching Preference (Subject matter, grade): _____

Are you interested gifted, or qualified in: (check all that apply and explain on separate sheet)

Art
 Foreign languages
 Music
 Phys. Educ./Coach

CHRISTIAN LIFE

Have you accepted Jesus Christ as your Lord and Savior? Yes No Uncertain

If yes, when? _____ On what do you base your claim of salvation? _____

Do you believe the Bible to be the inspired and infallible Word of God, our final authority in all

matters of faith, conduct, and truth? Yes No

Pastor's name: _____ Church denomination: _____

Name, address and phone number of your church: _____

Please list any church/Christian work or ministry in which you have been involved: _____

Briefly describe your present practice concerning Bible study and prayer: _____

EMPLOYMENT HISTORY

Please begin with your present or most recent employment.

Company Name	Telephone ()	
Address	From (mo./yr.)	To (mo./yr.)
Name of Supervisor	Starting salary	Ending salary
State job title and describe work	Reason for leaving	
Company Name	Telephone ()	
Address	From (mo./yr.)	To (mo./yr.)
Name of Supervisor	Starting salary	Ending salary
State job title and describe work	Reason for leaving	
Company Name	Telephone ()	
Address	From (mo./yr.)	To (mo./yr.)
Name of Supervisor	Starting salary	Ending salary
State job title and describe work	Reason for leaving	
Company Name	Telephone ()	
Address	From (mo./yr.)	To (mo./yr.)
Name of Supervisor	Starting salary	Ending salary
State job title and describe work	Reason for leaving	

QUESTIONNAIRE

To help us to have a better understanding of your commitment to Christian education, please complete this questionnaire. Please consider each question and answer on a separate sheet of paper.

1. Please give a brief testimony including the circumstances of your conversion.
2. Express why you wish to teach at New Covenant Christian Academy.
3. How do you define the term “Classical Education”?
4. How would you define the term “Biblical Worldview”?
5. List the title and author of the books you have read in the past year. What is the most influential book you have read (in addition to the Bible) that has had an impact on your thinking in terms of educating children?

REFERENCES

List below references (at least two personal and two professional) who can testify as to your character and teaching ability (include a pastor).

Name	Telephone Number	Complete Address	Relationship (Personal/Professional)
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____
4.	_____	_____	_____

On this page and the page that follows, you will find the Statement of Faith, and the Mission Statement. Please read each carefully and indicate your understanding of and degree of agreement with the documents by your signature.

STATEMENT OF FAITH

We believe the sixty-six books of the Holy Bible to be the inspired, authoritative, inerrant Word of God. Further, we believe these Scriptures are our final rule in all matters of faith and practice.

2 Timothy 3:16, 2 Peter 1:21

We believe there is one God, eternally existent in three persons - Father, Son, and Holy Spirit. The triune God is the Creator and Preserver of all things and is omnipotent, omniscient, and omnipresent.

Genesis 1:1, Matthew 28:19, John 10:30

We believe Adam, the first man, sinned in his disobedience toward God and through his disobedience sin extended to all mankind. Consequently, all are born sinners, spiritually dead and relationally separated from God.

Romans 5:12, Psalm 51:5, Psalm 53

We believe Jesus Christ, born of the virgin Mary, fully man and fully God, lived a sinless life in perfect obedience to His Father and gave his life on the Cross as the perfect, complete sacrifice for sin through His shed blood. After He had provided a full redemption, God raised Him from the dead on the third day. We believe in His ascension to the right hand of the Father and in His personal return in power and glory.

John 10:33, Matthew 1:23, Luke 1:35, Hebrews 4:15 & 7:26, I Corinthians, 15:3, Eph. 1:7, John 11:25

We believe God will regenerate His people through the invincible power of the Holy Spirit. God's salvation provided for sinners is by His grace alone through faith alone in Christ alone, not as a result of any of our works. We are justified on the single ground of faith in the shed blood of Christ. Those who truly trust in Christ are eternally sealed with the Holy Spirit and will persevere to the end.

John 14:16-17, Ephesians. 2:8-10

We believe in the resurrection both of the believer and of the unbeliever - the believer unto the resurrection of everlasting life and the unbeliever unto everlasting condemnation.

John 5:28-29

We believe in the present ministry of the Holy Spirit by whose indwelling the Christian is enabled to live a godly life through sanctification.

Romans 8:13-14, Ephesians. 4:30 & 5:18

We believe in the spiritual unity of believers in our Lord Jesus Christ, which leads to fellowship in a local church body.

Romans 8:9, Galatians 3:26-28

I subscribe to the Statement of Faith of New Covenant Christian Academy without mental reservation or equivocation.

Name

Date

STATEMENT OF VISION

The mission of New Covenant Christian Academy is to provide its students with a challenging, biblically-based educational experience designed to help them know, love, and practice that which is true, good, and excellent and to prepare them to live purposefully and intelligently in the service of God and man.

I. Our Students - Our number one goal and desire for each student is to begin a personal relationship with the Lord Jesus Christ, which develops the student to love the Lord with all of his/her heart, soul, mind and strength. We desire, secondly, for our students to love their neighbors as themselves and to have a heart for the regeneration of the lost.

Our students will be taught to appreciate their unique talents, gifts, and purposes in relationship to the distinctiveness of God,s creation. Our objective is to assist parents in educating children so that they have the ability to apply core knowledge in order to discern life events with Godly wisdom and, in so doing, distinguish cultural influences in light of the Scriptures to make God- honoring decisions which enable them to positively affect their culture for the glory of God.

We desire for our students to be reared in such a way so that as they grow into adulthood, they are "zealous for truth, hungry for goodness, and sensitive to beauty."

II. Our Curriculum - Students will be exposed to a God-centered biblically based education as the foundation of all truth and knowledge. Adopting the classical approach, known as the Trivium, students will be exposed to classical literature and language classes as well as formal logic. We also want our students, hearts to be inspired by arts and humanities in order to fully enjoy and embrace the gifts God gives his creation leading them to glorify and marvel at His workmanship.

III. Our Staff - We aim for our staff to live a life that is pleasing to God and is filled with the fruit of the Spirit clearly evidenced in their daily walk with the Lord. They are to be spiritual leaders to our students and servants of the Lord. We seek to employ professional, responsible, and diligent workers who have the gift of teaching and who have a deep love for their students. We desire for our teachers to clearly comprehend the structure of the Classical Christian framework and lead our children by demonstrating a lifelong hunger to grow and learn. Our staff should receive guidance and nurture to help them mature in the Lord. As they are growing in knowledge and wisdom, we pray their own families will be walking with the Lord as an example to our educational community.

IV. Our Parents - Our parents will have the most important role in their child,s education. Our goal is to assist parents in Biblical instruction and discipline. We look forward to informing parents of the Classical and Christ-centered approach and desire participation within the school which leads to a clear sense of responsibility for their child,s educational and spiritual upbringing. We aim to help them follow biblical principles in addressing concerns and to embrace Scripture which encourages and stirs up others to love and do good works.

V. Our Community - Our relationship with the community is one in which we strive to be above reproach and to deal with others in a way that honors Christ. We hope to partner with other local churches, faith-based ministries, and educational institutions in ways that are consistent with our Statement of Faith.

I subscribe to the Statement of Vision of New Covenant Christian Academy without mental reservation or equivocation.

Name

Date

BACKGROUND CHECK INFORMATION

The information we request below is necessary for doing background checks. We are sorry we must ask you to reprint your name and address, but we need it in this location in order to simplify our application processing procedures. Thank you for your cooperation.

Name _____
Last First Middle

Address _____
Street City State Zip

List any other names by which you have been known (including maiden name) _____

Date of birth _____ Driver's License # _____ State _____ Exp. Date _____

How long have you resided at your present address? _____ Social Security # _____

Please give your previous addresses for the last five years:

Street City State Zip

Street City State Zip

Street City State Zip

Street City State Zip

Street City State Zip

Please respond to the following questions:

1. Have you received a citation for a moving traffic violation with the last 8 years? _____ Yes _____ No
2. Has your driver's license ever been suspended or revoked? _____ Yes _____ No
3. Do you use illegal drugs? _____ Yes _____ No
4. Have you been convicted of a criminal offense or do you have criminal charges pending? _____ Yes _____ No
5. Have you ever been charged with neglect, abuse, or assault? _____ Yes _____ No
6. Have you ever been convicted or accused of mistreatment, neglect, abuse, of a minor, or attempted, or actual sexual molestation of a minor? _____ Yes _____ No
7. Have you ever been disciplined, discharged or asked to resign from any job for misconduct, immoral behavior, or violation of work standards? _____ Yes _____ No

If you answered "yes" to any of these questions, please explain (attach an extra sheet of paper if necessary)

Conviction of a crime does not automatically bar you from employment. All circumstances will be reviewed, including the nature of the offense, when it was committed, and its relevance to the position for which you are applying.

APPLICANT'S CERTIFICATION AND AGREEMENT

Please carefully read the following statements before signing.

I understand and certify by my signature that:

- The facts I have given in this application are true and complete to the best of my knowledge.
- If I am employed, any false or misleading statement may result in dismissal. If I am released under these circumstances, I further understand that I will be paid and receive benefits only through the day of release.
- I am authorizing New Covenant Christian Academy to investigate any of the facts and contact any individuals, schools, organizations, employers or other references I have given in this application.
- I am authorizing any individuals, schools, organizations, law enforcement agencies, employers or other references to release the information requested by New Covenant Christian Academy for verifying the facts I have given about my background. In addition, I hereby release New Covenant Christian Academy, former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure.
- If employed, I will abide by all of New Covenant Christian Academy's standards and regulations.

Applicant's Name (please print): _____

Applicant's signature: _____ Date: _____

Please return in an envelope marked CONFIDENTIAL to:

Human Resources
New Covenant Christian Academy
PO Box 348
Hardin, KY 42048

CHECKLIST

Please ensure the following documents are returned to New Covenant Christian Academy.

- Completed Application for Employment, including:
 - Signed Statement of Faith
 - Signed Mission Statement
 - Applicant's Certification and Agreement

- Completed and attached responses to Questionnaire including:
- Current resume

- Arranged to have the following items sent to:
 - New Covenant Christian Academy
 - PO Box 348
 - Hardin, KY 42048
 - Official transcripts
 - Pastor Recommendation Letter
 - Three additional Reference Letters
 - Copy of Kentucky Teacher Certification or Kentucky Statement of Eligibility
 - Copy of PRAXIS (NTE) scores, if applicable
 - Results of TB skin test; expense covered by applicant
 - Background check; expense covered by applicant