



NEW COVENANT
CHRISTIAN ACADEMY

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PO Box 348, 218 College Street
Hardin, KY 42048
270-437-3170

GENERAL AGREEMENT

The student agrees to:

- be courteous and considerate of the employer, co-workers , and others
- keep the employer's best interest in mind and to be punctual, dependable and loyal
- notify the employer and the teacher/administrator as soon as possible if they are not able to attend work and/or school
- keep records of work experiences as required by the school and to submit them on or before specified deadlines
- conform to the policies, procedures, and regulations of the employer and the school
- maintain a satisfactory performance level while on the job.

The parent/guardian agrees to:

- accept responsibility for the student's safety and conduct while traveling to and from school, place of employment, and/or home
- support the concepts of work-based learning experiences.

The employer agrees to:

- provide safety training as required by OSHA if required for the profession
- assist in the evaluation of the student's performance on the job by completing the necessary evaluation forms, when required
- provide close supervision by an experienced and qualified person to avoid subjecting the student to unnecessary or unusual hazards
- give the same consideration to the student as given to other employees in regard to safety, health, general employment conditions and other regulations of the business
- comply with all regulations prohibiting discrimination on the basis of race, color, national origin, sex, disabilities, religion, marital status, or age
- ensure that all supervising employees have completed a criminal background check
- maintain confidentiality of student information in accordance with state and federal law.

Signatures

Employer

Date

Head of School

Date

Student

Date

Parent/Guardian

Date